

PRIVACY POLICY

At Commercial Finance & Investment Pty Limited ('CFI'), we are committed to respecting the privacy of our customers. Personal information is collected, held used, corrected, disposed of or transferred in accordance with the National Privacy Principles and *Privacy Act* 1998 as amended.

Personal information, as it is defined in the Act may be collected and retained by CFI if you send personal information to CFI directly. Personal information is not purchased from other sources. If personal information about you is collected from someone else, you will be advised that collection has taken place and what will happen to your information as soon as possible after the collection has taken place.

Any personal information sent to CFI, either electronically or in printed form, may be retained by CFI. It will be used only for the purposes for which you tell CFI it can be used, or to contact you to respond to your needs and enquiries. Personal information will be treated with respect and will not be provided to any individual or other organisation without your express written consent, unless we are required by law to do so.

You have a right to access your personal information held by CFI. If you wish to access this information, or to lodge a complaint about the privacy practises of CFI, please put your request or complaint in writing and send it to **Commercial Finance & Investment Pty. Limited**, Level 11, 185 Macquarie Street, Sydney, NSW, 2000, or electronically to pault@commercialfinance.com.au

